

CITY OF BURBANK

COLLECTION SYSTEMS LEADWORKER

DEFINITION

Under general supervision, to plan, prioritize, supervise and assist crews responsible for the safe operation and maintenance of the City's wastewater and storm water collection systems and related facilities; and perform related work as required.

ESSENTIAL FUNCTIONS

Supervises and assists crews in the performance of skilled maintenance, operational, inspection, and repair tasks according to required standards to ensure proper flows and minimum interruption of sewer and storm drain systems for commercial, industrial, and residential facilities; leads and assists crew in repairing, cleaning, and maintaining storm drains, streets, alleys, and other infrastructure; operates special equipment and devices in the cleaning and maintenance of main sewers; lays sewer pipe and repairs broken sewer lines; caulks and cements joints on sewer lines; televises sewer lines; cleans, repairs, and services manholes, catch basins, and sewer lines with hydrojet, rod or chemicals; makes excavation backfill to approved standard of compaction; inspects pump houses for flood control; performs confined space entry; establishes traffic flow by setting up cones, barricades, delineators, and flags to ensure safety of workers; trains and evaluates subordinates; plans and schedules work; recommends disciplinary action as needed, up to and including termination; works with employees to correct deficiencies; implements safety regulations; maintains computerized and hard copy records, including but not limited to industrial and vehicular accident reports and records of crew and equipment assignments; promotes public health and safety by relieving sewer blockages and overflows; maintains the physical strength, agility, and endurance to perform the essential functions of this classification; and provides input to supervisor regarding capacity and operational requirements; drives on City business.

MINIMUM QUALIFICATIONS

Employment Standards:

- Knowledge of - the methods, materials, and equipment used in wastewater collection, storm water collection, construction, and maintenance work; safety regulations; safety precautions necessary in operation of equipment; short and long range scheduling practices of preventative maintenance programs for equipment and wastewater and storm water collection systems; basic computer operations; principles and practices of sound supervision, training, and performance evaluations.
- Ability to - read plans, cut sheets, engineering drawings and details; operate equipment utilized in waste and storm water applications such as various types of pipe and couplers, closed circuit television (CCTV) equipment, jet rodder, mechanical rodder, vacuum truck, backhoe, skip loader, dump truck, pneumatic tools, plugs, power equipment, hand tools, shoring and shore jacks; investigate citizen complaints; inspect contract work performed according to City standards; requisition materials; supervise, train, and evaluate employees; implement and enforce safety regulations; communicate effectively orally and in writing; understand and carry out written and oral directions; establish and maintain effective working relationships with supervisors, fellow employees, and the public.

Education/Training: Four years of experience in the wastewater, storm water, or closely related field, including one year at the level of Journeyman or equivalent.

Special Conditions & Requirements: Employees in this classification are required by applicable laws and regulations to have respiratory protection and shall comply with the American National Standards Institute's requirements on Practices for Respiratory Protection. Willingness and ability to respond to after hour emergency calls and to work weekends and holidays as required. Must have the physical strength, agility, and endurance to perform the required duties.

License & Certificates: A valid California Class "B" driver's license with tanker endorsement and without air brake restriction or equivalent at time of appointment.

SUPPLEMENTAL INFORMATION

Desirable Qualification: California Water Environment Association (CWEA) grade 2 in collection system maintenance at time of appointment, with the ability to acquire a grade 3 within 2 years of appointment.